



Rose Bowl Operating Company

July 15, 2010

To: Rose Bowl Operating Company (RBOC)
From: Darryl Dunn, General Manager
Subject: Rose Bowl Stadium Cleaning and Administrative Offices Housekeeping

RECOMMENDATION:

It is recommended that the RBOC:

- 1) Accept the bid dated July 12, 2010 submitted by Diamond Contract Services Inc. in response to the Notice Inviting Bids for Stadium Cleaning and Administrative Offices Housekeeping;
- 2) Reject all other bids; and
- 3) Authorize the General Manager to enter into an initial two-year contract with Diamond Contract Services Inc., in an amount not to exceed \$950,000 per year, with an option to extend the contract for up to three additional one-year periods without further approval if the same prices, terms and conditions are deemed to be acceptable to the General Manager in his sole discretion.

BACKGROUND:

Janitorial maintenance for the stadium, press box area and administrative offices is currently being handled by Diamond Contract Services, Inc. ("Diamond"). Diamond was selected through a Notice Inviting Bids in 2005 and has performed the janitorial service at the Rose Bowl Stadium since that time.

In order to establish a favorable competitive rate and offer the work to interested qualified firms, RBOC staff issued a Notice Inviting Bids for a two-year contract with three one-year options on May 21, 2010. Due to several areas of ambiguity in the bid documents, all bids received at that time were rejected. A second Notice Inviting Bids was issued on July 2, 2010.

For evaluation purposes, each bidder was required to submit a price matrix with an annual total bid price based on scheduled stadium events and routine duties required for

the Rose Bowl Offices. Each bidder was also required to demonstrate a minimum of four (4) years successful experience, within the past ten years, in cleaning an event venue or facility of a similar size and function as the Rose Bowl Stadium. A total of nine bids were received at the bid opening on July 12, 2010 and three firms met all criteria set forth in the specifications. The following table displays the responsive firms with their respective annual grand total bids:

COMPANY	BID PRICE
DIAMOND CONTRACT SERVICES	\$875,756.00
ABLE SERVICES	\$956,661.66
MERCHANTS BUILDING MAINTENANCE	\$1,013,751.68

Following a thorough review by staff, Diamond Contract Services was determined to be the lowest responsive and responsible bidder.

FISCAL IMPACT:

Sufficient funds are available in the fiscal year 2010 operating budget and will be included in subsequent operating budgets for this contract. Event stand-by cleaning and post-cleaning costs are reimbursable in most cases. The recommended annual grand total for the contract (\$950,000) is a compilation of the base bid price plus and an allowance for potential additional events and other facility operational needs such as construction and storm clean-ups.

Respectfully Submitted,

Darryl Dunn
General Manager